

PROCUREMENT MANAGEMENT STAFF, OL
WEEKLY REPORT
Period Ending on 31 March 1987

1. Status of Tasks Assigned by Senior Management:

a. Contractor Use of Government Travel Discounts

NO

A detailed response was provided for this priority Directorate of Administration action item generated by a letter from the General Services Administration, outlining new initiatives in this area.

b. Scattergood-Thorne Property:

NO

A recommendation for the future use of this property was prepared and provided to the Information and Management Support Staff, responding to a request for Agency utilization of the Scattergood-Thorne land and structure.

2. Major Events That Have Occurred During the Preceding Week:

a. Coopers and Lybrand (C&L) Implementation:

NO

During the past week, briefings were provided for the Procurement Executive, the Procurement Policy Panel, and the Director of Logistics (D/L) on the status of the C&L implementation. Seven of the specific objectives have been completed and the overall effort remains on schedule. The next briefing for the D/L was scheduled for late June.

b. Meetings:

NO

(1) On 23 March, [] met with James Hirsch, Directorate of Science and Technology (DS&T), to discuss the status of efforts to improve the Agency's acquisition process. While he is supportive of these efforts, Mr. Hirsch agreed with [] it would be helpful to brief the regular DS&T morning staff meeting on 2 April to apprise DS&T of the efforts getting underway and to solicit DS&T support and cooperation.

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NO

(2) [] Contract Officer for the Office of Training and Education, to discuss his work in developing the Contracts Process Course for contracting officer's technical representatives and to generally get his view on training needed for people involved in procurement.

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NO

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(4) [] attended the Fifth Intelligence Community Artificial Intelligence (AI) Symposium at the Defense Intelligence Agency, Bolling Air Force Base, sponsored by the Intelligence Research and Development Council. Industry and government personnel presented a wide range of research and applications of AI, including expert systems, to intelligence problems. OL/PMS is particularly interested in the use of expert systems for training and applications in the acquisition process. It was very useful to see and meet those involved for followup action.

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NO

NO

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(6) On 26 March, [] attended a seminar entitled "Incident Response Team" at [] this seminar was sponsored by the Office of Technical Service, DS&T.

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c. CONIF Activity:

(1) CONIF input 191 contracts and 111 amendments during the preceding week.

(2) The CONIF staff is planning to meet with members of all branches in Procurement Division to discuss reports generated for their use. The generation report is expected to be completed soon.

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d. Training:

NO
Procurement Management Staff (OL/PMS) is sponsoring the "Defense Cost and Price Analysis Course" during the period 30 March through 10 April. Fourteen students are attending.

e. Agency Contract Review Board (ACRB):

Four cases postponed from an earlier date are scheduled for review by the ACRB on 31 March.

f. Significant Accomplishments:

A report was prepared and submitted on OL/PMS' significant accomplishments during the second quarter of fiscal year 1987.

g. MBO Report:

The MBO milestone activity charts were updated to reflect second quarter accomplishments and major activities.

h. Realignment of OL/PMS Function:

NO
Due to the departure of the Deputy Chief, PMS/OL, his duties have been reassigned, pending further action to fill this vacancy.

3. Upcoming Events:

None of a significant nature.

4. Management Activities and Concerns:

None of a significant nature.

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